



*Castaways Marina, Inc.  
6140 Doffing Avenue  
Inver Grove Heights, MN 55076*

Welcome to Castaways Marina!!!

We look forward to getting to know you and would like to provide some quick and easy details to make your experience at Castaways the best it can be. Below is a quick introduction to the basics you will need to know right away. Please refer to the Castaway's Marina rules for more details on each topic. If you have not received a copy of the rules, they are available to download on the website <https://castawaysmarina.com/organization/>

Castaway's Current Board of Directors:

John Remington, President  
[remin003@umn.edu](mailto:remin003@umn.edu)  
(612) 723-0961

Tom Lind, Vice President  
[Boardwalk11@gmail.com](mailto:Boardwalk11@gmail.com)  
(612) 669-9494

John Haugum, Sales & Marketing  
[Castawaysmarinamn831@gmail.com](mailto:Castawaysmarinamn831@gmail.com)  
(507) 351-2884

Kris Mouw, Secretary  
[Krisbartch@yahoo.com](mailto:Krisbartch@yahoo.com)  
(715) 529-3272

Craig Lade, Dock master  
[studremodel@yahoo.com](mailto:studremodel@yahoo.com)  
(763) 238-2403

Denise Haugum, Treasurer  
[denisehaugum@yahoo.com](mailto:denisehaugum@yahoo.com)  
(651) 341-4401

Donna Shrack, Property manager  
[Enjoy.life.donnas@gmail.com](mailto:Enjoy.life.donnas@gmail.com)  
(651) 245-1542

### **USPS Mail**

There is a large mail receptacle at the end of our parking lot with several individual mailboxes inside it. If you wish to receive mail at the marina, please contact John Remington for a mailbox assignment. **The mailboxes are NOT recognized as PO Boxes, USPS recognizes each mailbox as a Slip #**; EXAMPLE: If you had mailbox 11, but you are in slip 40, the correct USPS mailing address would be 6140 Doffing Ave E, **Slip 11**, Inver Grove Heights, MN 55076. The mailbox # is a slip # in your address.

### **Package deliveries**

Packages that are not delivered through USPS should be delivered directly to your slip #. If you are having a package delivered, please use the following mailing address, and include your SLIP # in your delivery address: 6140 Doffing Ave E, **Slip ##**, Inver Grove Heights, MN 55076

### **Utilities – electric and propane gas**

The electric and propane gas are billed annually, not monthly and are a pre-paid expense.

- Electric meters are read monthly and are billed annually in April.

- Propane gas is pre-paid in August or September. The marina signs a pre-buy contract with Lakes Gas Co to get a better bulk rate per gallon. In August, you will be asked to estimate your usage for the upcoming winter season. What you don't use will be reimbursed at the end of the season or you will be billed if you use more than the purchased amount. The Treasurer, Denise Haugum can help you determine a usage estimate based on history.

It is difficult to keep a boat heated with electric, but some people do it. Most use propane. You will need specific equipment for propane. That information is available on the website <https://castawaysmarina.com/owners> and outlined in the marina rules. Both documents can be downloaded for your records. Please read on this so you are prepared for the season.

### **Pump Out**

Please contact the Dock Master, Craig Lade for instruction on how to operate pump out services. Winter pump out is discussed at the annual Winter committee meeting which is a mandatory meeting for all liveaboards. Please note: there is a fee for Winter pump out services, see the fee schedule.

### **Internet**

Wi-Fi network = Castaways Marina GEN2  
Password = M1ss1ss1pp1831

### **Clubhouse**

You will need a key fob assigned to you. There is a \$50 one-time fee for a fob and a \$50 fee to replace if lost.

Storage units are available for rent. Please contact the Sales and Marketing manager, John Haugum for cost and availability.

Bathroom and showers are available on a first come first serve basis. As a courtesy for the next user, please use the cleaning spray and the squeegee after each use.

Laundry is available on a first come first serve basis; \$2.50 to wash and \$2.00 to dry. Treasurer Denise Haugum has \$10 rolls of quarters available to purchase.

If you want to hold a private family gathering in the Clubhouse, please contact the Property Manager, Donna Scott or Vice President, Tom Lind.

Report any issues to the Dock Master, Craig Lade or Vice President Tom Lind.

### **Dock Safety**

Small children, under the age of six, must wear life vests while on slips and common walkways unless accompanied by an adult.

### **Pets**

In accordance with the City of Inver Grove Heights regulations, all pets are to be on a leash.

## **Parking**

Please refer to the Castaway Marina rules for details. All trailers **must be marked with owner's name** to avoid being towed. All unidentified trailers will be towed at the owner's expense.

Note: empty trailers can only be parked in the North lot in the Summer months for a \$150 fee.

Summer trailer storage fees are billed to the shareholder in the fall. Winter parking in the South lot is November 1 - April 1 for a fee of \$150 per boat.

Contact the Dock Master, Craig Lade or the Property Manager, Donna Shrack if you have questions.

## **Garbage & Recycling**

You must contact Inver Grove Sanitation to dispose of large items such as furniture, mattresses, appliances etc. Call/text (651) 336-9979 or e-mail [igsanitation@aol.com](mailto:igsanitation@aol.com)

What can be recycled?

- PAPER - Newspaper, Magazines, Phone Books, Cardboard, Junk Mail, Shredded Paper (in sealed paper bag) Egg Cartons, Cereal and Snack Boxes, Frozen Food Boxes, Pop, Beer and Pizza Boxes.
- CONTAINERS - Glass-Jars & Bottles (all colors) Aluminum and Tin Cans, Milk Cartons, Juice Boxes, Aerosol Cans.
- PLASTICS - Plastic with recycling symbols #1 through #7, (except #6 Styrofoam) Beverage Containers, Yogurt Containers, 5 Gal. Pails, Kitty Litter Pails, Clear Clamshell (Clear plastic packaging) Drained Motor Oil Bottles, Flower & Shrub Containers, Landscape Edging ( No longer than 4') Laundry Basket, Plastic Toys.
- LINENS - Clothes and Shoes (placed in a sturdy, sealed plastic bag). Mark Linen on Bag.
- HOUSEHOLD SCRAP METAL - Pots & Pans, Silverware, and any metal that fits in bin.

What should NOT be recycled?

- Plastic Bags, Styrofoam, Light Bulbs, Window Glass, Ceramics, Pottery, Dishware, Cookware, Mirrors, Vinyl Siding, Paper Plates, Cups, Napkins, Tissue, Wrapping Paper, Boxes with Food (Produce, Deli or Black take Out Containers) Needles.

**Want to get involved?** Join a committee, contact President, John Remington for more details.

- Strategic Planning – budget/long term financial planning
- Beautification – maintenance and upkeep
- Social events – spring and fall social
- Winter/Liveaboard – winterization planning

Connect with us on Facebook <https://www.facebook.com/Castaways-Marina-2386853871380479>