



*Castaways Marina, Inc.  
6140 Doffing Avenue  
Inver Grove Heights, MN 55076*

Welcome to Castaways Marina!!!

We look forward to getting to know you and would like to provide some quick and easy details to make your experience at Castaways the best it can be. Below is a quick introduction to the basics you will need to know right away.

Please refer to the Castaway's Marina rules for more details on each topic. If you have not received a copy of the rules, they are available to download on the website <https://castawaysmarina.com/organization/>

Castaway's Current Board of Directors:

John Remington, President  
Slip 31  
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(612) 723-0961

Tom Lind, Vice President  
Slip 10  
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John Haugum, Sales & Marketing  
Slip 11  
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Kris Mouw, Secretary  
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Jason Powell, Dock master  
[Professor.quality@gmail.com](mailto:Professor.quality@gmail.com)  
(763) 238-2403

Denise Haugum, Treasurer  
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(651) 341-4401

Donna Shrack, Property manager  
Slip 51  
[Enjoy.life.donnas@gmail.com](mailto:Enjoy.life.donnas@gmail.com)  
(651) 245-1542

### **USPS Mail**

If you wish to receive mail at the marina, please contact John Remington for a mailbox assignment. The USPS mail receptacle is at the end of the south parking lot, only USPS has access to these boxes. **These boxes are NOT considered P.O. Boxes, DO NOT use the box number you are assigned in your mailing address.** For USPS mail, the box numbers are considered to be a slip. The correct mailing address for USPS mail is:

6140 Doffing Ave E, **Slip # #** (the Slip # # is your box number, NOT your physical slip)  
Inver Grove Heights, MN 55076

### **Package deliveries**

Packages that are not delivered through USPS should be delivered directly to your slip. The package delivery address is:

6140 Doffing Ave E, **Slip # #** (use your physical slip number for packages)  
Inver Grove Heights, MN 55076

### **Utilities – electric and propane gas**

The electric and propane gas are billed annually, not monthly and are a pre-paid expense.

- Electric meters are read monthly and are prepaid and billed annually in April.
- Propane gas is pre-paid in August or September. The marina signs a pre-buy contract with Lakes Gas Co to get a better bulk rate per gallon. In August, you will be asked to estimate your usage for the upcoming winter season. What you don't use will be reimbursed at the end of the season or you will be billed if you use more than the purchased amount. The Treasurer, Denise Haugum can help you determine a usage estimate based on history.

It is difficult to keep a boat heated with electric, but some people do it. Most use propane. You will need specific equipment for propane. That information is available on the website <https://castawaysmarina.com/owners> and outlined in the marina rules. Both documents can be downloaded. Please read up on this so you are prepared for the winter season.

### **Pump Out**

Please contact the Dock Master, Jason Powell for instruction on how to operate pump out services.

Winter pump out is discussed at the annual Winter committee meeting which is a mandatory meeting for all liveaboards. Please note: there is a fee for Winter pump out services, see the fee schedule.

### **Internet**

Wi-Fi network = Castaways Marina GEN2  
Password = M1ss1ss1pp1831

### **Clubhouse**

You will need a key fob assigned to you. There is a \$50 one-time fee for a fob and a \$50 fee to replace if lost.

Storage units are available for rent. Please contact the Sales and Marketing manager, John Haugum for cost and availability.

Bathroom and showers are available on a first come first serve basis. As a courtesy for the next user, please use the cleaning spray and the squeegee after each use.

Laundry is available on a first come first serve basis; \$2.50 to wash and \$2.00 to dry. Treasurer Denise Haugum has \$10 rolls of quarters available to purchase.

If you want to hold a private family gathering in the Clubhouse, please contact the Property Manager, Donna Scott. Report all Clubhouse issues to the Property Manager, Donna Shrack.

### **Dock Safety**

Small children, under the age of six, must wear life vests while on slips and common walkways unless accompanied by an adult.

### **Pets**

In accordance with the City of Inver Grove Heights regulations, all pets are to be on a leash.

### **Parking**

Summer trailer storage – North parking lot, April – October, fee \$100.00 per trailer.

Winter boat parking – South parking lot, November – April, fee \$150.00 per parking spot.

- All trailers must be marked with owner's name to avoid being towed.
- All unidentified trailers will be towed at the owner's expense.
- Only empty trailers can be parked in the North lot.
- All fees are billed annually to the shareholder.

Please refer to the Castaway Marina rules for parking details. Contact the Property Manager, Donna Shrack if you have questions.

### **Garbage & Recycling**

You must contact Inver Grove Sanitation to dispose of large items such as furniture, mattresses, appliances etc. Call/text (651) 336-9979 or e-mail [igsanitation@aol.com](mailto:igsanitation@aol.com)

What can be recycled?

- PAPER - Newspaper, Magazines, Phone Books, Cardboard, Junk Mail, Shredded Paper (in sealed paper bag) Egg Cartons, Cereal and Snack Boxes, Frozen Food Boxes, Pop, Beer and Pizza Boxes.
- CONTAINERS - Glass-Jars & Bottles (all colors) Aluminum and Tin Cans, Milk Cartons, Juice Boxes, Aerosol Cans.
- PLASTICS - Plastic with recycling symbols #1 through #7, (except #6 Styrofoam) Beverage Containers, Yogurt Containers, 5 Gal. Pails, Kitty Litter Pails, Clear Clamshell (Clear plastic packaging) Drained Motor Oil Bottles, Flower & Shrub Containers, Landscape Edging ( No longer than 4') Laundry Basket, Plastic Toys.
- LINENS - Clothes and Shoes (placed in a sturdy, sealed plastic bag). Mark Linen on Bag.
- HOUSEHOLD SCRAP METAL - Pots & Pans, Silverware, and any metal that fits in bin.

What should NOT be recycled?

- Plastic Bags, Styrofoam, Light Bulbs, Window Glass, Ceramics, Pottery, Dishware, Cookware, Mirrors, Vinyl Siding, Paper Plates, Cups, Napkins, Tissue, Wrapping Paper, Boxes with Food (Produce, Deli or Black take Out Containers) Needles.

**Want to get involved?** Join a committee, contact President, John Remington for more details.

- Strategic planning committee – budget/long term financial planning
- Property beautification committee – property maintenance, improvement, and upkeep
- Social event planning committee – spring and fall social
- Boat Appearance & Standards committee – boat & slip inspection
- Winter/Liveaboard committee – winterization planning, ALL liveaboard are required to participate.
- Covered slip committee – ALL covered slip owners are required to participate.

Connect with us on Facebook <https://www.facebook.com/Castaways-Marina-2386853871380479>

Contact Denise Haugum to join the private Castaway's Marina Liveaboard page on Facebook.

Updated 9/12/22